

## CLUBHOUSE RENTAL AGREEMENT

1. Only Residents of the City of Sycamore shall rent the Clubhouse.
2. Subletting is not prohibited.
3. Owners renting their Condos are not granted CITY PRIVILEGES.
4. \*Resident and Owners that are delinquent on the Maintenance Fees and late charges shall not be ELIGIBLE to rent the CLUB HOUSE.
5. ADULT residents, such as Parents and or the head of Household, can rent the Clubhouse on behalf of young adult members.
6. The Adult Resident will be responsible for the actions of the Guest, damages to the Clubhouse and its contents.
7. The Renting Resident shall indemnify, defend and hold harmless the City of Sycamore, its agents and employees from and against all claims, damages, losses and expenses including attorney fees.
8. The City of Sycamore has the right to charge for any Damage to the Clubhouse during your event.
9. The City of Sycamore Board reserves the Right to deny the Rental of the Clubhouse if the party does not have appropriate Supervision.
10. Maximum number of guests in the Clubhouse is Thirty-two (32).
11. This includes ALL GUEST, inside and out.
12. The Pool cannot be used by the Clubhouse Renter , the Renter may use the Pool Facilities, by entering thru the Outside Pool Entrance in accordance to the City of Sycamore Pool and Regulations. Refer to your Owner's Manual. Advise Guests that **the POOL DOOR THAT EXITS TO THE OUTDOOR AREA MUST BE LOCKED AT ALL TIME. YOU CANNOT EXIT THIS DOOR UNLESS AN EMERGENCY OCCURS.**
13. Noise Levels and Music Levels should be reasonable at all times.
14. Clubhouse Rentals must be completed by Midnight, (12:00 a.m.).
15. **Guests Must park in the Guest Spots Only. Do not have your guest park in a Numbered Spot for this is for Residents Only.**
16. **Cost: Forty Dollars Rental Fee (\$40.00), this includes a deposit of Twenty (\$20.00) Dollars. Make checks to: City of Sycamore.**
17. **The Commissioner of Recreations will go over your Agreement and give you a tour of the Clubhouse before Renting.**
18. **The Fireplace Cannot be used. This for Safety Reasons and Fire Codes.**
19. All Trash and belongings must be cleared on the day of Rental. Please remove all tape attached to the structure. If you use the Kitchen Coffee Maker or Stove, please make sure everything is turned off before leaving. Trash is to be placed in the area Right of the Clubhouse beside the Maintenance Department. Open the gate to the area and place all trash in the Trash Bin.
20. **Refund Deposits will be given if the Renter complies with the Rules and Regulations. The deposit will be mailed within 30 days or less.**
21. CITY OF SYCAMORE does not allow Tenting for an Event.
- 22.\* No Grills ALLOWED. No Pets allowed. Service Dogs are allowed.

**I ACCEPT THE TERMS AND CONDITIONS of THIS CONTRACT.**

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**CLUBHOUSE RENTER:**

**ADDRESS:**

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**TELEPHONE#**

**CELL#**

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**EVENT DATE:**

**Type of Event:**

check/cash	date	refund/deposit	date of deposit or refund	check# / amount	Approved initials

Please return your Contract to: 217 Sycamore Drive, Louisville, Ky 40223  
Enclose your check and drop in the Mail Slot on the Office Door.

City of Sycamore Office: 502-245-3766