City of Sycamore Board Meeting Minutes
Monthly City Commission & Sycamore Condominium Association Meeting

Email address: sycamoreky@gmail.com
Web Site: www.cityofsycamore.net

Date: Tuesday, October 6th, 2026
Time: 5:30PM
Location: City of Sycamore, Clubhouse

Present:

James Barr, Mayor
Virginia Foresman, Commissioner
Kim Hendricks, Commissioner
Debbie Wurtele, Commissioner
Nancy Barbati, Commissioner
LaRita Jones, City Clerk
Sidney Leonard, Treasurer

Absent:

N/A

I **Call to order**: at 5:30 PM by Mayor James Barr

II **Quorum:** Four Board members present (three required)

III **Reading and Approval of Minutes:** Motion by Virgina Foresman and seconded by Debbie Wurtele to approve Minutes of September 1st, 2026; Board meeting motion approved by unanimous consent.

IV **Treasurer's Report:**

- Regular Revenues: September $15,024.42
- Capital Project Revenues: September $6,821.30
- Expenses: September $20,510.21
- Motion by Virginia Foresman and seconded by Kim Hendricks to approve the treasurer's report; Motion approved by unanimous consent.

V **Building and Grounds Report:**

- Maintenance and fence/Emergency gate repairs are ongoing.
- Submit maintenance requests through **cityofsycamore.net.**
- Owners are responsible for all contractor work.
- All Owners are responsible for clogs and contracted plumbers for the city owned sewers and the backups they cause them. The average cost to clear sewer clog is +$700.
- We recommend all Owners buy waterline and sewer insurance through Louisville Water Company
- All unit owners must have board permission for any exterior updates or changes/you will be responsible for restoration.

VI New Business:

- Second reading of Ordinance No. 09-01-2026
  - Further review to ensure compliance with Master Deed. Vote was not completed.
- Master Deed update: Mayor Barr obtained the legal original Master Deed (and all amendments) from the county clerk's office. This is posted on our website.
- Temporary meeting time change: November meeting will be at 6pm.
- Gutter fund discussion. Commissioners may propose including this for our next fiscal budget.
- Brief discussion regarding carport power washing. Estimate will need to be obtained.

VII Old Business:

- First reading of Ordinance No. 09-01-2026
  I. This is under further review and discussion. Mayor Barr to investigate this month and report finding at next meeting,
- Notices passed out for building interpretations of our Master Deed.
- Several bids discussed including gutters and parking/road repair. Additional bids will be obtained.
  I. Any work will require assessments and 70% owner approval.
  II. Gutter bid: approx.150K
  III. Parking/road repair: 380K
- Vinyl siding maintenance is being assessed and will be discussed at future meetings.
- Meeting time change to 6pm is under review.
- Front door painting is the Owner's responsibility, per our Master Deed. Approved paint colors are posted on our city website.

IX Adjournment

There being no further business, Mayor James Barr entertained a motion to declare the meeting adjourned. Motion by Virginia Foresman seconded by Kim Hendricks to adjourn; Motion approved by unanimous consent.

Larita Jones
City Clerk

James Barr
Mayor

NOTES

- **Work requests: (1) Please complete Maintenance Request form on cityofsycamore.net.**

MAYOR, COMMISSIONERS

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Virginia Foresman 593-6331 va5@att.net
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